



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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| APPLICATION NUMBER | FILING/RECEIPT DATE | FIRST NAMED APPLICANT | ATTORNEY DOCKET NUMBER |
|--------------------|---------------------|-----------------------|------------------------|
| 09/709,486         | 11/13/2000          | Jeff Stewart          | 424992000300           |

Morrison & Foerster LLP  
2000 Pennsylvania Avenue N W  
Washington, DC 20006-1888

**FORMALITIES LETTER**



\*OC000000005855152\*

Date Mailed: 03/13/2001

**NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION**

FILED UNDER 37 CFR 1.53(b)

***Filing Date Granted***

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 65.

*A copy of this notice **MUST** be returned with the reply.*

*Robinson*

Customer Service Center

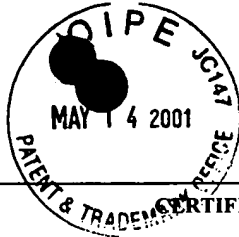
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

05/15/2001 SMINASS1 00000027 09709486

01 FC:205

65.00 OP



H-A

Section 6

PATENT

Docket No. 424992000300

**CERTIFICATE OF HAND DELIVERY**

I hereby certify that this correspondence is being hand filed with the United States Patent and Trademark Office in Washington, D.C. on May 14, 2001.

*R. Lynn Boyden*  
R. Lynn Boyden

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In the application of:

Jeff STEWART *et al.*

Serial No.: 09/709,486

Filing Date: November 13, 2000

For: SYSTEM, METHOD AND  
RECORDABLE MEDIUM FOR  
UPLOADING DOCUMENTS

Examiner: Not yet assigned

Group Art Unit: 2171

**TRANSMITTAL LETTER FOR MISSING PARTS OF APPLICATION**

Box Missing Parts  
Commissioner for Patents  
Washington, D.C. 20231

Dear Sir:

In complete response to the Notice to File Missing Parts of Application Under 37 C.F.R. § 1.53(f) dated March 13, 2001, attached please find:

- ☒ A declaration signed by the inventor(s) and the surcharge of \$65.00 as set forth in 37 C.F.R. § 1.16(e).
- ☒ A Declaration of Small Entity Status.
- ☒ Copy of Notice to File Missing Parts

The filing fee has been calculated as follows:

| FOR   | NUMBER FILED | NUMBER EXTRA | RATE                          | CALCULATIONS |
|---|--------------|--------------|-------------------------------|--------------|
| TOTAL CLAIMS  | 20 - 20 =    | 0            | x \$18.00                     | \$0          |
| INDEPENDENT CLAIMS  | 6 - 6 =      | 0            | x \$80.00                     | \$0          |
| MULTIPLE DEPENDENT CLAIM(S) (if applicable)   |              |              | + \$270.00                    | N/A          |
|   |              |              | BASIC FEE                     | \$0          |
|   |              |              | TOTAL OF ABOVE CALCULATIONS = | \$0          |
| SURCHARGE FOR FILING MISSING PARTS  |              |              |                               | \$130.00     |
| Reduction by 1/2 for filing by small entity (Note 37 C.F.R. §§ 1.9, 1.27, 1.28).<br>If applicable, verified statement must be attached. |              |              |                               | \$65.00      |
|   |              |              | TOTAL =                       | \$65.00      |

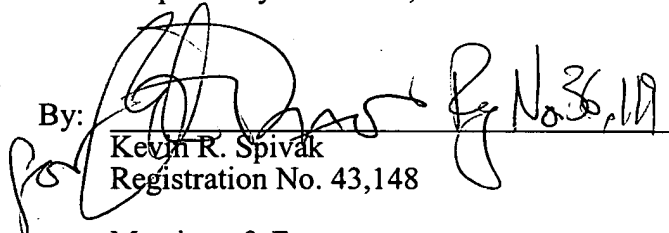
☒ A check in the amount of \$65.00 is attached.

The Commissioner is hereby authorized to charge any additional fees under 37 C.F.R. §§ 1.16 and 1.17 that may be required by this transmittal and associated documents, or to credit any overpayment to **Deposit Account No. 03-1952**.

Respectfully submitted,

Dated: May 14, 2001

By:

  
Kevin R. Spivak  
Registration No. 43,148

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